



# Victory Christian Academy

Studying To Show Ourselves Approved Unto God

www.victoryministry.com 10613 Lem Turner Road, Jacksonville, FL 32218 904-764-7781

## K4 ADMISSIONS CHECKLIST

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**Prior to Enrollment.** Students are not considered registered until *all* of this information is received.

	<b>Application for Admission</b>	Completed and signed
	<b>Kindergarten Discipline and Attendance Policy</b>	Signed
	<b>K4 Questionnaire</b>	Completed and signed
	<b>Financial Agreement</b>	Completed and signed
	<b>Parental Permissions &amp; Agreements</b>	Each item must be signed.
	<b>Statement of Cooperation</b>	Signed by both parents
	<b>Certified Copy of Birth Certificate</b>	Must be a state-issued certificate (not a hospital document) If you supply a copy, we must see the original to compare.
	<b>Student's Social Security Card</b>	We will make a copy.
	<b>School Entry Health Exam form</b> FL HRS Form DH3040 (yellow form)	We are required by state law to have an original file. See your doctor to obtain this form.
	<b>FL Certification of Immunization form</b> FL HRS Form DH680 (blue form)	<b>We are required by state law to have an original file. See your doctor to obtain this form.</b>
	<b>Registration Fees</b>	Paid at enrollment – fees are non-refundable

### If applicable:

	<b>VPK Certificate</b>	
	<b>Is the student a legal resident of the United States?</b>	If the child was born outside the USA, we must have copies of all necessary forms which permit the child to go to school in the USA.
	<b>Is the student living with guardians?</b>	If the student is living with guardians rather than parents, we must have a copy of <u>legal</u> guardianship or adoption papers.

**\*\*\* Do not sign below until registration is completed by the office. \*\*\***

I have submitted *all* of the above required documents and fees for my child to be re-enrolled:

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

I have verified that *all* of the above required documents and fees for this child to be re-enrolled have been received:

\_\_\_\_\_  
VCA Office Staff

\_\_\_\_\_  
Date

<b>Office Use Only</b>	
<b>K4:</b>	<input type="checkbox"/> Full Day
	<input type="checkbox"/> VPK <input type="checkbox"/> Non-VPK